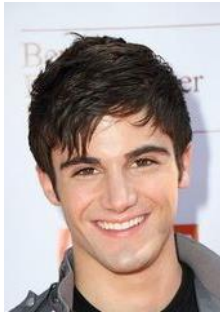


PERSONAL INFORMATION



Brin Jernejčič

 Na trgu 5, 3000 Celje, Slovenia

 00386 41 672 309

 brin@gmail.com

Sex Male | Date of birth 31/08/1996 | Nationality Slovenian

PLACEMENT APPLIED FOR

Administration/Commerce

WORK EXPERIENCE

February 4 – February 15, 2013

reception administrator

Terme SPA Rogaška d.d., Zdraviliški trg 12, 3250 Rogaška Slatina, Slovenia

- Writing letters, working with clients, taking orders, working with computer
- Business or sector Tourism

Summer 2012

accounting assistant

Boris Sodin s.p., Stranice 46, 3206 Stranice, Slovenia

- Working with computer, taking orders, editing and copying documents
- Business or sector Transport

EDUCATION AND TRAINING

2012 – present

Celje School of Economics, Kosovelova ulica 4, 3000 Celje, Slovenia

programme: Economic technician/Administrator/Shop assistant

PERSONAL SKILLS

Mother tongue(s)

Slovene

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B1	B2	B2	B1
German	A2	A2	A2	A2	A2

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user  
Common European Framework of Reference for Languages

Computer skills

- Word and Excel, Power Point, Internet, e-mail, Website creation

Other skills

- a member of school radio and newspaper team
- taking part in competition in mathematics, Slovene, ecology, English reading badge
- active participation at international videoconferences